



PREGNANCY RESOURCE CENTER OF
NORTH CENTRAL MASSACHUSETTS, INC.

October, 2011

Dear Table Host/Hostess;

Thank you for agreeing to host a table at our 9th Annual Fundraising Banquet, which is being held on Thursday, October 20st at 6 pm. Enclosed is the Information and Procedures form which gives you the instructions you will need as a host/hostess. A Guest List is also enclosed and should be returned to us by Friday, October 14th.

We recommend that you call your guests a day or so before the banquet to remind them of the event.

If there are changes to your guest list after October 14th, please be sure to relay those changes to our office so that we have the correct information and can arrange seating.

Instructions will be given for handling the paperwork during the appeal. There will be pledge/donation packets on the table for your use.

If you have any questions concerning the banquet you can call 978-342-4244, or email at gail.carenet@verizon.net - You can send your guest list by email and any changes or updates.

Feel free to visit <http://friendsofcarenetfitchburg.org/downloads/> website to download additional hostess materials if needed.

Above all else, thank you for serving as a host/hostess. It is our prayer that you will have a wonderful evening of fellowship and that you will be inspired by the program planned for this year's banquet. God bless you.

In His Service,
Gail Gardner
Gail Gardner
Executive Director